

DD / S REGISTRY
FILE Training 6

28 July 1965

MEMORANDUM FOR: Executive Officer to the DD/S

SUBJECT : Fellowship in Congressional Operations

1. You asked that I make a resumé of the subject course for the 3 August DD/S Staff Meeting.

Purpose

The course was designed for carefully selected career administrators at the middle grade levels, GS-12 through GS-16, to acquire a thorough understanding of Congressional operations.

Time of Course

Mid-November 1965 to 1 September 1966

Fellowship

Fellows attending this course will be expected to gain:

- (1) A thorough knowledge of the organization of Congress.
- (2) A well balanced understanding of the legislative process and the factors and forces which influence it.
- (3) Congressional perspective of national executives and executive branch operations.
- (4) Congressional relationship to the total process of Government.

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Selection

Each applicant for the Fellowship will be interviewed by a Civil Service Commission selection committee early in September. Orientation starts in mid-November to late December and in January the participants begin full-time work assignments in a Congressman's office or House Committee and in early May begin full-time work assignments in a Senator's office or with a Senate Committee.

If any Directors of DD/S Offices believe they have candidates for this type of Fellowship [redacted] will be glad to forward a flier fully describing the course.

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2. Hope you can use the above in your 3 August Staff Meeting.



Senior Training Officer
Deputy Director for Support

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Attachment

Flier on Subj Course (to be returned [redacted])

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FELLOWSHIP IN CONGRESSIONAL OPERATIONS

1. The announcement of the Fellowship was made by the Civil Service Commission in cooperation with the American Political Science Association.
2. Copies of the announcement were received in the Agency by the Office of Training.
3. The Office of Training sent the announcement to the Training Officer of the DCI [REDACTED], the Senior Training Officers of the four Directorates and the Training Officer of the General Counsel [REDACTED].
4. Nomination deadline to OTR: 20 August 1965.
5. Nomination deadline to CSC: 3 September 1965.
6. The other material, sent with the flyer, described purpose, time of course, description and selection.

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